



VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi, P.O. Box No. 2101

Delhi - 110 007

Ref No.: VPCI/DU AR/24-25/ 62

Date: 09th April 2025

CIRCULAR

Sub: 102nd Annual Report of the University Of Delhi - for the period 01st April 2024 – 31st March 25

The University of Delhi vide their circular email (copy enclosed) dated 08.04.2025 has informed that the University was in the process of collecting information for the 102nd Annual Report (1st April 2024 to 31st March 2025) and requested to update college profile in the given web link at <https://www.forms.du.ac.in/mac/view.php?id=166946> latest by 21st April 2025.

In view of the above, all faculty members / HoDs are requested to kindly submit their respective data only in the formats as enclosed in the above-referred DU's email to the undersigned at email ID jrvpci@gmail.com and copy marked to: narayanaindia@gmail.com. On obtaining data from all departments, a consolidated material in r/o VPCI shall be prepared to upload on the DU's Annual Report web site as required. **This may be treated as urgent.**

This issues with the approval of the competent authority.

Encl: as above

To :


Deputy Registrar

Department	Faculty
1 Biochemistry	• Dr. Vishwajeet Rohil • Dr. Jayeeta Bhadra
2 Biostatistics	• Dr. N Ravishankar
3 Library	• Dr. Uma Tyagi
4 Microbiology	• Dr. Malini Shariff • Dr. Mandira Varma • Dr. Madhu Khanna • Dr. Anuradha Chowdhary
5 Pathology	• Dr. Ritu Kulshrestha • Dr. Divya Sharma
6 Pharmacology	• Dr. Kavita Gulati • Dr. Ankit Arora
7 Physiology	• Dr. Vishal Bansal • Dr. Swati Mittal
8 Pulmonary Medicine	• Dr. Raj Kumar • Dr. Balakrishnan Menon • Dr. Nitin Goel • Dr. Sonal Spalgais • Dr. Parul Mrigpuri • Dr. Siddharth Raj Yadav • Dr. Vidushi Rathi • Dr. Tanuja
9 Administration	• AR(Admn)
10 Accounts	• AR(Accounts)

Copy to:

- PS to Director for kind information of the Director
- PA to Dy. Registrar for kind information of the Deputy Registrar

COLLEGE FORMAT FOR THE 102 ANNUAL REPORT

(April 1, 2024 to March 31, 2025)

General Instructions Summary:

- (1) For Subjective Answers: If nothing to add, mention NA.
- (2) For Numerical Answers: If not applicable, enter as 0.
- (3) Kindly follow the Date Format as Month Date, Year (Example: November 19, 2024).
- (4) Points 4-13: Please provide the required data in the downloadable Word document linked below. Ensure you carefully follow the specific instructions mentioned for each point within the document.

1. NAME OF THE COLLEGE *

2. MAJOR ACTIVITIES AND ACHIEVEMENTS OF THE COLLEGE (in paragraph) *

Maximum of 200 words allowed. Currently Entered: 0 words.

3. HONOURS/DISTINCTIONS OF THE TEACHING AND NON-TEACHING STAFF (in bullets) - *

4 - 13. OTHER INFORMATION FOR UNIVERSITY OF DELHI ANNUAL REPORT (2024-25):

Download the format file for adding mentioned details (Point 4-13). The format file needs to be followed for adding information for annual report. Once all details are added, kindly upload the file in the space provided. In case no details are available to be added, please mention "No specific information is currently available with the college/department/centre regarding this particular point."

FORMATS TO BE FOLLOWED FOR PROVIDING INFORMATION FOR UNIVERSITY OF DELHI ANNUAL REPORT (2024-25)

UPLOAD DATA FILE HERE : *

SELECT FILES

14. NUMBER AND PERCENTAGE OF STUDENTS PLACED [Example : 1(100%)] *

15. NUMBER OF COMPANIES VISITED FOR CAMPUS RECRUITMENT *

16. EXTENSION AND OUTREACH ACTIVITIES (in bullets) *

Maximum of 250 words allowed. *Currently Entered: 0 words.*

17. LIBRARY DEVELOPMENT (in paragraph) *

Maximum of 150 words allowed. *Currently Entered: 0 words.*

18. FACULTY STRENGTH

SENIOR PROFESSOR/PROFESSOR/DIRECTOR *

ASSOCIATE PROFESSOR *

ASSISTANT PROFESSOR *

Ad-hoc.

GUEST

19a. ₹ FUNDS UTILIZED (Crores) *

19b. ₹ FUNDS ALLOCATED (Crores) *

20. OTHER SIGNIFICANT INFORMATION *

Maximum of 300 words allowed. *Currently Entered: 0 words.*

NAME OF THE COORDINATOR *

EMAIL OF THE COORDINATOR *

MOBILE NO. OF THE COORDINATOR *

Undertaking: *

- ☐ It is declared that the information provided for the annual report is true and accurate to the best of our knowledge.
- ☐ All supporting evidence/documents related to the submitted data will be made available to the University of Delhi as and when required.



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Instructions for Filling Points 4–13 of the Annual Report Data Collection Form

Please provide relevant information for Points 4 to 13 in the space provided below in this document. Once completed, upload this file in the designated section of the form under “**UPLOAD DATA FILE.**”

Kindly ensure you **follow the format** provided for each point. An **example is included** for your reference under each section. You are requested to fill in your own details **immediately after the example** under each respective point. Please ensure that the data that is added is for the period April 1, 2024 – March 31, 2025.

Please make sure the information is:

- Relevant
 - Concise
 - In the correct format as specified
-

(4) Students with Distinctions: Any of the following formats may be appropriately be used :

Format 1 : <Full Name of Student>, student of <Course Name> (<Year in Bracket>), was the <Details of Achievement(s)>, <Date in the format: Month Day, Year>

Format 2 : <Full Name>, student of <Course Name> (<Year in Bracket >), selected for <Name of Fellowship/Internship/Research Program>, <Organizing Institution>, < Date>

Format 3 : <Full Name>, student of <Course Name> (<Year in Bracket >), won / was awarded with <Prize> in <Event Name> organized by <Institution/Organization>, < Date>

Example for Type 1: Bhavya, student of B. Sc. (Hons) ---- Science (III year) was the University toppers and recipient of University Medal.

Example for Type 2: Rahul Verma, student of B. Sc. (Hons) --- (II year), selected for the IASc-INSa-NASI Summer Research Fellowship, Indian Academy of Sciences, June 10, 2024.

Example for Type 3: Rhea Kapoor, student of B. Sc. (Hons) --- (I year), won First Prize in Inter-College Debate Competition, Miranda House, September 28, 2024.

Add your details here:

(5) Research Publications: Organize the faculty names in alphabetical order and list each faculty member's publications under their respective names.

Note:

- Include publications from Scopus, Web of Science, or UGC-listed journals published in 2024 and 2025 (till date).
- You may add more rows to the table to add your Research Publications
- Organize publications under each faculty member's name, with the faculty members arranged in alphabetic order.

S.No.	Journal Publication in APA Format	Web Link / DOI of the Publication
	<div data-bbox="272 618 943 831"> <p>Author(s) Year Article Title Journal Title (in italics)</p> <p>↓ ↓ ↓ ↓</p> <p>Ruxton, C. (2016). Tea: Hydration and other health benefits. <i>Primary Health Care</i>, 26(8), 34-42. https://doi.org/10.7748/phc.2016.e1162</p> <p>↑ ↑ ↑ ↑</p> <p>Indent 5-7 spaces Volume (in italics) Issue (in italics) Pages DOI</p> </div> <p>Example 1: Ruxton, C. (2016). Tea: Hydration and other health benefits. <i>Primary Health Care</i>, 26(8), 34-42.</p> <p>Example 2: Anwar, S. M., Majid, M., Qayyum, A., Awais, M., Alnowami, M., & Khan, M. K. (2018). Medical image analysis using convolutional neural networks: a review. <i>Journal of medical systems</i>, 42, 1-13.</p>	<p>Example:</p> <p>https://journals.rcni.com/primary-health-care/tea-hydration-and-other-health-benefits-phc.2016.e1162</p> <p>OR</p> <p>https://doi.org/10.7748/phc.2016.e1162</p>
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(6) Research Projects: Organize the faculty names in alphabetical order and list each faculty member's research projects under their respective names.

Format to be followed : <Name of the Faculty>, <Department (in case of college)> has been sanctioned ₹<Amount sanctioned> for a research project entitled "<Title of the Project>" as <PI/Co-PI>. The grant has been provided by <Funding Agency> and covers the duration from <Start Year> to <End Year>.

Example : Prof. XYZ, Department of ABC project has been sanctioned an amount of ₹ 50,000/- for a research project entitled, 'Developing Plant-based food products' as PI. The grant has been provided by Natturz Bio Kontrol Pvt. Ltd. and covers the duration from May 2022 till April 2025.

Add your details here:

(7) Patents Granted (organize the PATENTS under each faculty member's name)

Format : <Names of Inventors (comma-separated)>. <Patent Title>. <Assignee>. Patent <Patent Number>. <Date of Grant>. <National/International>

Or Patents Filed (organize the PATENTS under each faculty member's name)

Format : <Names of Applicant (comma-separated)>. <Patent Title>. Patent <Application Number>. <Date of Filing>. <National/International>

Or Industrial Design Granted (organize under each faculty member's name)

Format : <Names of Applicant (comma-separated)>. < Title>. <Assignee>. <Registration Number>. <Date of Grant>. <National/International>

Or Trade Mark Registration (organize under each faculty member's name)

Format : <Names of Applicant (comma-separated)>. < Title>. <Registration Number>. <Date of Grant>. <National/International>

Or Copyright Registration (organize under each faculty member's name)

Format : <Names of Applicant (comma-separated)>. < Title>. <Registration Number>. <Date of Grant>. <National/International>

Add your details here:

(8) SEMINARS ORGANIZED (MAXIMUM 5):

Seminars Organized (Arranged chronologically from April 1, 2024, to March 31, 2025)

Format : <Name of the Speaker>, <Designation >, <Affiliation >, delivered a seminar/talk on <Topic of Seminar> on <Date of Presentation>.

Example: Dr. XYZ Sharma, Research Scientist, Harvard School of Public Health, USA, delivered a seminar/talk on 'Assessment of trauma and mental health in humanitarian settings using quantitative and qualitative research methods' on March 6, 2024.

Add your details here:

(9) Conferences Organized (Arranged chronologically from April 1, 2024, to March 31, 2025)

Format : Conference entitled, '<Name of the Conference >', organized in collaboration with <Collaborator details (if applicable) > and sponsored by <Details of Sponsor which could be UGC/DST (if applicable)> on <Date of Presentation (Month Day, Year)>.

Example: Conference entitled, 'Food Systems: A Sustainable Approach to Health, Nutrition and Environment' was organized on March 7, 2024.

If no collaborator or sponsor is involved, simply mention the conference name and date, as these details are mandatory.

Add your details here:

(10) Seminars / Conferences Presentations (to be arranged alphabetically)

Example: D. Kaur presented a paper entitled, 'Indigenous knowledge of ... of under-ten children' during an International Conference on 'Integrating Indigenous Knowledge Systems in Higher Education' organized from Month 29-30, 2024/5.

Add your details here:

(11) National/International MoUs Signed (Only functional MoUs between April 1, 2024, and March 31, 2025, will be considered)

Format : MoU signed with **<MoU Partner - Name of the Agency/Institute >**, on **<Date of signing - Month Day, Year>** served as the **<Name of the Convenor / Coordinator>**, **<Department if applicable>**. As a result of this collaboration, **<Key Outcomes: (1) [Brief outcome 1 – max 50 words, and (2) [Brief outcome 2 – max 50 words] (optional).**

Example : An MoU was signed with **ABC University, Canada**, on **May 10, 2024**. **Dr. A. VV**, from the **Department of X**, served as the coordinator. As a result of this collaboration, (1) a joint research project on vv was initiated, with co-authored publications planned in peer-reviewed journals, and (2) a student exchange program was launched, enabling selected students to undertake summer internships at ABC University starting July 2024.

Add your details here:

(12) Other Collaborations (Maximum Five): Only functional collaborations between April 1, 2024, and March 31, 2025, will be considered)

Format : Collaboration with **< Name of the collaborating Agency/Institute>** from **< Date in format Month Day, Year>** for **< Purpose and need of the collaboration in not more than 100 words>**

Example : Collaboration with National Institute of Biomedical Genomics (NIBMG) from July 15, 2024 for exploring genomic variations in multidrug-resistant pathogens. This partnership aims to facilitate access to high-throughput sequencing platforms and expertise in bioinformatics, allowing joint analysis of environmental and clinical samples. The collaboration is also intended to support capacity-building workshops and shared publications on antimicrobial resistance.

Add your details here:

(13) STUDENTS UNDER EXCHANGE PROGRAM (INBOUND/OUTBOUND)

Example 1: Outbound Student Exchange

As part of the ongoing academic collaboration with **University of --, Austria**, two postgraduate students from the **Department of XYZ, University of Delhi**, participated in a semester-long exchange program from **September 1, 2024, to January 15, 2025**. The students engaged in coursework and lab-based research focused on sustainable urban development. Coordinated by **Dr. XYZ**, the program was funded under the **Erasmus+ mobility scheme**. Students enhanced their cross-cultural understanding and developed valuable research skills relevant to their dissertation work.

Example 2: Inbound Student Exchange

Under the MoU between **University of _____, Canada**, and the **Department of XYZ, University of Delhi**, three undergraduate students from ----- visited DU from **August 10 to December 10, 2024**. The exchange was coordinated by **Prof. XYZ** and focused on ----- and ----- . Students attended core lectures, participated in field visits to -----, and completed a short-term project. The exchange fostered meaningful academic dialogue and cultural immersion, contributing to -----'s ----- studies program.

Add your details here: